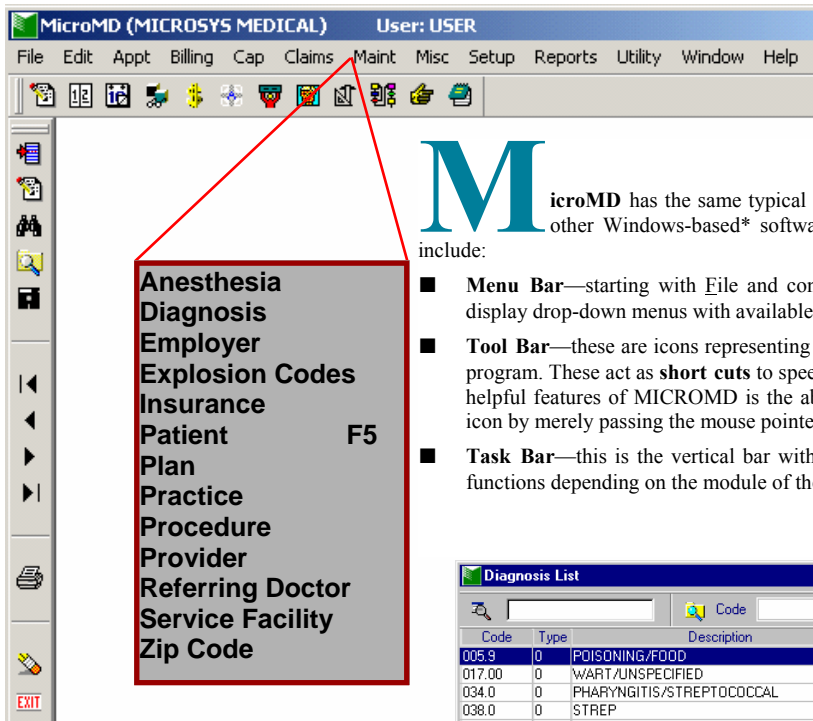


## General Features

- MicroMD is a true 32-bit Windows® product
- Relational Database
- Mail-Merge Feature
- Export Data to Popular Word Processors and Spreadsheets
- Integration with Crystal Reports for custom reports
- Pop-up calendars are available in all date fields
- Pop-up calculators help you input values throughout the program
- Multi-tasking allows shifting from one area to another without losing track of your place in either area
- You choose—mouse or keyboard. Alternate keyboard combinations perform the same function as a mouse click in most areas of the program
- Customized set up—default place of service, default zip code for patient address, or custom patient categories for more accurate reports
- Multiple Day Sheets—allows more than one day sheet to be open at one time. A big help after holiday weekends!
- Re-number patients or copy patients from one practice to another
- Batch Responsibility Change—based on patient, posting date, balance range, plan, or patient category
- Run multiple sessions of MicroMD simultaneously
- Location tracking
- Multiple fees for procedures
- PDA interface
- Hospital rounds



**M**icroMD has the same typical graphical appearance present in many other Windows-based\* software programs. Some of these features include:

- **Menu Bar**—starting with **F**ile and continuing through to **H**elp, these items display drop-down menus with available choices.
- **Tool Bar**—these are icons representing common, frequently used areas of the program. These act as **short cuts** to speed up accessing these areas. One of the helpful features of MICROMD is the ability of identifying the purpose of an icon by merely passing the mouse pointer over that particular icon.
- **Task Bar**—this is the vertical bar with changing icons representing specific functions depending on the module of the program.

**C**rossCode Messages are used to link insurance plans. If certain diagnoses or procedures are not allowed for a particular plan, the system can be set up to automatically prompt the user with an error or warning when these diagnoses or procedures are posted to this insurance plan.

Similarly, **Provider Credentials** link providers to insurance plans. If a provider is not authorized to use an insurance plan, the system can be set up to produce an error or warning message when scheduling appointments or posting charges for a patient using this insurance plan.

Multiple practices within the same database can be created. Global searches allow you to search across all practices in the database.

Microsoft Windows® is a trademark of Microsoft Corp.

Code	Type	Description	Class
005.9	0	POISONING/FOOD	DIGESTIVE SYSTEM
017.00	0	WART/UNSPECIFIED	ENDOCRINE & METABOLIC DISORDER
034.0	0	PHARYNGITIS/STREPTOCOCCAL	NERVOUS SYSTEM
038.0	0	STREP	RESPIRATORY SYSTEM
038.9	0	SEPSIS	MISCELLANEOUS DIAGNOSIS CLASS
047.9	A	MENINGITIS/MIRAL	NERVOUS SYSTEM
053.9	0	SHINGLES	INFECTIOUS & PARASITIC DISEASE
054.8	0	HERPES SIMPLEX	INFECTIOUS & PARASITIC DISEASE
054.9	0	HERPES SIMP/LABIALIS	INFECTIOUS & PARASITIC DISEASE
054.9	1	COLD SORE	INFECTIOUS & PARASITIC DISEASE
057.9	0	VIRAL EXANTHEM/UNSPEC	MISCELLANEOUS DIAGNOSIS CLASS
070.1	0	HEPATITIS A	INFECTIOUS & PARASITIC DISEASE
070.30	0	HEPATITIS B	INFECTIOUS & PARASITIC DISEASE
070.51	0	HEPATITIS C	INFECTIOUS & PARASITIC DISEASE
074.3	0	HAND, FOOT, MOUTH DISEASE	SKIN & SUBCUTANEOUS TISSUE
075	0	MONO	NERVOUS SYSTEM
078.0	0	MOLLUSCUM CONTAGIOSUM	MISCELLANEOUS DIAGNOSIS CLASS
078.10	0	WARTS/VIRAL/UNSPECIFIED	SKIN & SUBCUTANEOUS TISSUE
078.11	0	CONDYLOMA/ACUMINATUM	MISCELLANEOUS DIAGNOSIS CLASS

Rows: 717

**L**ists can be sorted with a click of a mouse button. The column headings can be clicked with the mouse to sort by code number, type, description, class, etc. This applies to all lists within the system. In the example above, the diagnosis list can be sorted by code, type, description, or class.

List windows can be resized and positioned on screen to make it easier to view. The program “remembers” the settings for the window by user so that when it is opened again, the window appears at the same size and position.

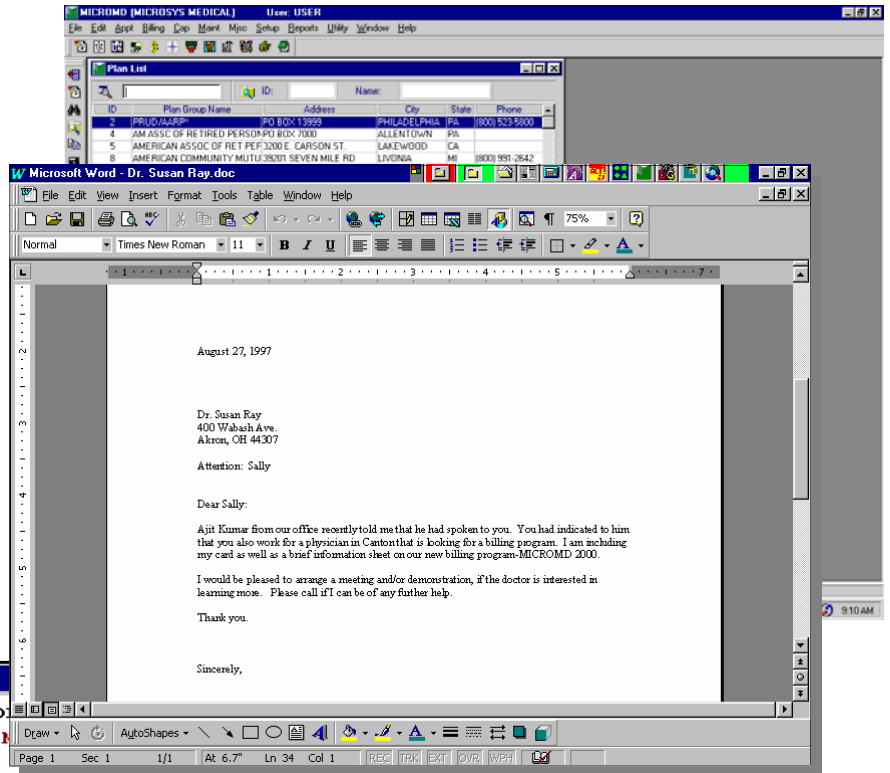
Powerful search capabilities can speed up a search by using the **Find** and **Search** fields on the list screens. Entering a description or a partial description will search the database for possible choices.

# General Features...Continued

**M**ulti-tasking allows several windows to remain open, allowing easy movement between different areas within the same program, or it allows switching between several different software programs. This would allow an operator to post payments to a patient's account and switch to the appointment scheduler without having to close the posting screen.

Multi-tasking would also allow an operator to be using a word processing program, such as Microsoft Word, and while typing a letter, be able to leave the MicroMD screen open in the background for easy access later.

**M**ultiple sessions of MicroMD can be run simultaneously. This would benefit billing services with multiple practices.



Delinquency Report 1  
6/18/2002 9:12

Delinquency Report  
MICROSYS

Aging Date: 01/01/1900 To 04/19/2002 Last Patient Payment Date: 01/01/1999  
Balance Range: .01 To 99999.99

Id	Name	Phone	Aging	Date	Amount	Last Visit
585.3	ALLEN, CALEB	(330) 123-4567	11/23/2001	05/26/1998	0.00	11/09/1999
585.1	ALLEN, CATHY	(330) 123-4567	03/23/2001	04/27/2000	10.00	04/27/2000
585.2	ALLEN, JOSHUA	(330) 123-4567	04/12/2002	09/30/1999	10.00	09/29/1999
595.1	ANDERSON, PHYLLIS	(330) 123-4567	04/18/2002	05/03/2000	60.35	05/03/2000
762.0	ARRINGTON, DAN	(330) 123-4567	03/19/2002	01/08/2001	10.00	04/10/2000
764.0	ASTONE, MARIETTA	(330) 123-4567	10/23/2001	00/00/0000	0.00	10/25/1999
12.4	BABOS, ANITA L.	(330) 123-4567	01/22/2002	06/09/2000	5.00	06/09/2000
605.1	BALDARELLI, JANE	(330) 123-4567	10/25/2001	00/00/0000	0.00	03/03/2000
494.0	BECHTEL, ROSE MARIE	(330) 123-4567	03/20/2002	06/20/2000	16.63	04/25/2000
555.3	BECHTOLD, KELSEY	(330) 123-4567	04/18/2002	06/07/2000	19.57	03/16/2000
80.2	BELL, ANDREA	(330) 123-4567	03/19/2002	09/23/1999	15.00	09/21/1999
80.0	BELL, DANIEL	(330) 123-4567	08/29/2001	06/05/2000	50.00	03/03/2000
80.1	BELL, PETER	(330) 123-4567	03/19/2002	09/23/1999	15.00	09/21/1999
785.1	BERDIS, CAROL A.	(330) 123-4567	05/19/2001	03/17/2000	5.00	12/20/1999
567.1	BILDSTEIN, CHRISTINE	(330) 123-4567	02/14/2002	03/13/2000	78.85	06/13/2000

**S**ave Rows As is a feature available for any information displayed within the program. MicroMD allows the operator to save the information in various formats that can then be imported into other software programs (see screen on lower left). Reports, for example, could be saved in an Excel format and then you can import the report into Excel, shift columns, sort the data, create graphs and pie charts, etc. Also, reports, can be saved in Microsoft Word format and imported into that word processing program and included in correspondence with referring physicians or hospitals, etc.

## MORE FEATURES:

- Designing and printing of charge slip/super bill with account balances and insurance data
- Provision for multiple descriptions for specific ICD codes
- Generate labels for referring physicians and insurance companies
- Classes can be set up for ICD codes allowing diagnoses to be grouped, thus enabling more accurate tracking of practice information
- Deposit slip at the end of the day for bank
- Drop-down data windows prompt you for easy choices

